

HABERSHAM COUNTY BOARD OF COMMISSION

EXECUTIVE SUMMARY

SUBJECT: Approval of Change Order P3905-CO-006 – Habersham County P25 Radio System Project

DATE: May 11, 2026

(x) RECOMMENDATION

() POLICY DISCUSSION

BUDGET INFORMATION:

() STATUS REPORT

ANNUAL-

() OTHER

CAPITAL-

COMMISSION ACTION REQUESTED ON: May 18, 2026

PURPOSE: The Radio System Administrator is requesting Board approval of Change Order P3905-CO-006 for the Habersham County P25 Radio System Project. The proposed change order revises the System Final Acceptance milestone date to July 31, 2026, and reduces the final milestone invoice by \$150,000. The reduction is intended to offset the County's additional costs associated with retaining TUSA Consulting for continued project oversight during the extended completion period. As a result, the change order is expected to have no net financial impact to Habersham County.

BACKGROUND / HISTORY: Habersham County entered into an agreement with Communications International, Inc. (CI) for the implementation of the County's P25 compliant public safety radio system. During the course of the project, delays associated with project execution and schedule impacts extended the anticipated completion timeline beyond the original substantial completion date.

Due to the extended timeline, Habersham County has continued utilizing TUSA Consulting to provide technical oversight, system review, project coordination, and construction inspection services necessary to ensure the project is completed in accordance with contractual and operational requirements.

Change Order P3905-CO-006 formally revises Milestone #6 – System Final Acceptance – to July 31, 2026, representing an extension of approximately 180 calendar days. As part of the negotiated change order, CI agreed to reduce the value of the final milestone payment by \$150,000 to offset the County's costs associated with retaining TUSA Consulting during the extended project period. The revised contract value would decrease from \$11,449,184.67 to \$11,299,184.67.

FACTS AND ISSUES:

- a. The project currently has one remaining tower site requiring completion, inspection, and final review prior to full system acceptance.
- b. TUSA Consulting is expected to remain engaged through final project completion activities to provide technical oversight and inspection services.
- c. The change order extends the System Final Acceptance milestone date to July 31, 2026, to accommodate completion of the remaining project components, including replacement of the EOC monopole.
- d. The negotiated change order reduces the final project invoice by \$150,000, which is intended to offset the County's additional consulting expenses associated with the extended project timeline.
- e. Approval of the change order is not expected to create any net additional financial impact to Habersham County.

OPTIONS:

- 1)Approve changer order P3905-CO-006 for radio project.
- 2)Deny changer order P3905-CO-006
- 3)Commission directed option.

RECOMMENDED SAMPLE MOTION: "I make a motion to approve Change Order P3905-CO-006 for the Habersham County P25 Radio System Project."

DEPARTMENT:

Prepared by: Tom Priddy

Director Interim Melanie Bellinger_____

ADMINISTRATIVE

COMMENTS:_____

_____ **DATE:**_____

County Manager



CHANGE ORDER No.: P3905-CO-006

This Change Order ("CO") is entered into as of 4/24/26, by and between Communications International Inc. and:

Customer: Habersham County, GA

Reference: Agreement Between Habersham County, GA and Communications

International, Inc. for P25 Compliant Radio System (Effective November 17, 2021)

1. Description of Change

Ci shall perform the following additional and/or modified work:

The System Final Acceptance Milestone (Milestone #6) is hereby revised to July 31st, 2026, to accommodate replacement of the EOC monopole. In consideration of this schedule adjustments and associated impacts, the value of the Milestone #6 shall be reduced by \$150,000, resulting in a revised Milestone#6 value of \$815,453.49 (originally \$965,453.49). Habersham County agrees not to pursue damages of \$10, 924.83 for past schedule delays starting from February 1st 2026 on the radio project up to the new Milestone date. Habersham County will waive the collection of \$10,924.83 as long as the new Milestone date of July 31st 2026 is met. If contractor fails to meet Milestone #6 by July 31st, 2026 Habersham County will apply all prior damages along with any additional damages caused from the projects delay. In the event of force majeure delays Communications International will be required to communicate these with Habersham County as to agree upon a new deliverable due date if necessary if original due date of July 31st, 2026 will not be met. New deliverable due date will need to be agreed to by Habersham County before July 31st, 2026 and not after.

Except as expressly modified herein, all other terms and conditions of the Agreement remain unchanged.

2. Contract Price Adjustment

The contract price shall be adjusted as follows:

Description	Amount
Current Contract Value	\$ 11,449,184.67
Change Order Amount	-\$ 150,000.00
Revised Contract Value	\$ 11,299,184.67



The CO Amount includes all labor, materials, equipment, subcontractor costs, overhead, and applicable markup associated with the described change.

Any work performed outside of the scope described in this CO shall require additional written authorization.

3. Schedule Impact

The Parties agree that this Change Order:

- ☐ Has no impact on the project schedule
- ☒ Extends the substantial completion date by 180 calendar days
- ☒ Revises the completion milestone(s) as follows:

This change order revises Milestone #6 – System Final Acceptance to July 31, 2026.

Revised completion date: 7/31/26

4. Billing Terms

The Change Order Amount shall be invoiced as follows:

- ☐ Lump Sum upon execution
- ☒ Included in the next milestone invoice
- ☐ Time and Materials in accordance with Agreement rates
- ☐ Other:

Payment terms remain as defined in the original Agreement unless otherwise stated herein.

5. Authorization to Proceed

Work associated with this CO shall not commence until this document is fully executed by both Parties.

Execution of this Change Order confirms Customer authorization of the scope, price adjustment, and any schedule impact described herein.



6. Supporting Documentation

The following documents are incorporated by reference and form part of this CO.

Document Title	Document Number / Revision	Date
P3905_-_Habersham_County_P25_Project_Schedule_V2	V2	3/9/2026

Attachments (if included)

- ☐ Drawing Revisions
- ☐ Updated Equipment List
- ☐ Proposal Breakdown
- ☒ Schedule Update:
- ☐ Other:

7. Acceptance

IN WITNESS WHEREOF, the parties have executed this Change Order as of the first date written above.

COMMUNICATIONS INTERNATIONAL

By (Signature - electronic or wet): _____

Name: Jeana Quintana

Title: CFO

Date: 4/24/2026

CUSTOMER

By (Signature - electronic or wet): _____

Name: _____

Title: _____

Date: _____